



## VMIA Supplier Registration Form

### Request Type\* *(\*Indicates Mandatory Fields)*

New Supplier

Update/Amend Existing Supplier Details

### General Supplier Information *(for supplier to complete)*

Entity Name\* \_\_\_\_\_

Registered Trading Name\* \_\_\_\_\_

Tax Organization Type\*

Corporation  
Individual

Government Agency  
Foreign Corporation

Partnership

ABN\* \_\_\_\_\_

Register for GST?\*

Yes

No

Registered Business Address\* \_\_\_\_\_

Postal Address \_\_\_\_\_

Phone Number\* \_\_\_\_\_

Email for Remittance Advice\* \_\_\_\_\_

Contact Person Full Name\* \_\_\_\_\_

Contact Person Position\* \_\_\_\_\_

Contact Phone No. & Email\* \_\_\_\_\_

### Supplier Bank Details

Bank Name\* \_\_\_\_\_

Bank Account Name\* \_\_\_\_\_

BSB Number\* \_\_\_\_\_

Bank Account Number\* \_\_\_\_\_

SWIFT Code *(Overseas supplier only)* \_\_\_\_\_

Routing number *(Overseas supplier only)* \_\_\_\_\_

Bank Address *(Overseas supplier only)* \_\_\_\_\_

**Please provide at least ONE of the following documents to confirm the supplier bank account details\***

- i. Supplier bank account deposit slip, or*
- ii. A sample invoice from the supplier, or*
- iii. Letter, on the official letterhead, assigned by the Chief Financial Officer (CFO), Chief Executive Officer (CEO) or equivalent*